GBX CONSULTANTS, INC. JOB OPENING
Career Transition Trainer for Wounded Warriors – Variable-Hour
Ft. Benning, Georgia
Posted: January 2017

GBX Consultants Inc. is accepting resumes for a variable-hour Career Transition Workshop Facilitator/Trainer. Trainers conduct workshops for separating and retiring military personnel and their spouses who are transitioning from the US military and entering the civilian job market. The successful candidate will facilitate 2-3 workshops a month or as needed. Each workshop is 3 days in length (daytime hours). Recruitment is limited to the local commuting area, within 50 miles of Ft. Benning, GA.

This could be an excellent opportunity for military spouses or veterans living in the area.

Facilitators deliver comprehensive career transition workshops to assist wounded warriors on topics including:

- Self-Appraisal
- Career Decision Making
- Identifying Job Goals
- Job Search Techniques
- Translating Military to Civilian
- Marketing Transferrable Skills
- Resume Preparation
- Interviewing Skills
- Dress for Success
- Job Offer and Salary Negotiations

Minimum qualifications include the following:

- Comprehensive understanding of the U.S. labor market and public and private sector employment practices.
- Bachelor’s degree in Training, Education, Career Counseling or HR strongly preferred; Education requirement can be waived with 3+ years of experience in facilitation/training.
- Experience as a trainer/facilitator/instructor. Experience delivering job search workshops is preferred.
- Outstanding communication skills
- Interactive, dynamic and energetic training style necessary to engage this military audience in job search training activities. A training demonstration will be required as part of the interview.
- Knowledge of the military and experience working with military clients is strongly preferred
- Must be able to enter US military bases and buildings; this may require passing a background check.
- Flexibility to travel to other military bases to deliver workshops if needed.
- Must own a computer, have email capability and have experience using Microsoft PowerPoint

This position will begin in February 2017

To be considered for this position, please email your cover letter and resume (and please identify the military installation nearest your location) to GBX Consultants: TAPCareers@GBXConsultants.com
Attn: Ft. Benning, Georgia
Fax: 202-478-2916

Please submit ONLY a cover letter and resume. Any other documents submitted will not be retained or evaluated. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.

EOE/Minorities/Females/Vet/Disabled